

AGENDA

Herefordshire Schools Forum

Date: **Tuesday 7 July 2009**

Time: **2.00 pm**

Place: **: Council Chamber, Brockington, 35 Hafod Road,
Hereford, HR1 1SH**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

Paul Rogers, Democratic Services Officer

Tel: 01432 383408

Email: progers@herefordshire.gov.uk

If you would like help to understand this document, or would like it in another format or language, please call Paul Rogers, Democratic Services Officer on 01432 383408 or e-mail progers@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Herefordshire Schools Forum

Membership

Chairman	Vacant	
Vice-Chairman	Mr NPJ Griffiths	
	Mrs JS Powell	Primary Schools
	Mr R Thomas	Primary Schools
	Mr T Edwards	Primary Schools
	Mr P Whitcombe	Primary Schools
	Mrs C Garlick	Primary Schools
	Ms T Kneale	Primary Schools
	Mrs G Thomson	Primary School
	Rev D Hyett	Primary School
	Mrs S Woodrow	Secondary Schools
	Mr T Knapp	Secondary Schools
	Mrs S Catlow-Hawkins	Secondary Schools
	Mr J Docherty	Secondary Schools
	Mrs S Bailey	Special Schools
	Mrs E Christopher	Pupil Referral Unit
	Mrs A Robertson	Roman Catholic Church
	Mr A Leach	Church of England
	Mrs A Pritchard	Teacher Staff Representative
	Mr J Godfrey	14-19 Representative
	Mr A Shaw	14-19 Representatives
	Mrs A Jackson	Early Years
	Mrs R Lloyd	Early Years
Non Voting	Councillor JA Hyde	Observer
	Councillor PD Price	Observer
	Councillor SJ Robertson	Observer
	Mrs P Garnett	Observer - 14-19 Strategy Manager
	Ros Hatherill	Observer - Early Years & Extended Services
	Mrs S Tulk	Observer - Learning and Skills Council

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

AGENDA

	Pages
1. ELECTION OF CHAIRMAN To elect a Chairman for the remainder of the ensuing year.	
2. APOLOGIES FOR ABSENCE To receive apologies for absence.	
3. NAMED SUBSTITUTES (IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the Forum.	
4. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
5. MINUTES To approve and sign the Minutes of the meeting held on 2 June 2009.	1 - 6
6. LATE ITEMS/ANY OTHER BUSINESS To consider any issues raised as either a late item or any other business.	
7. FINANCE REVIEW REPORT To consider an independent report on Schools Funding Issues and report back to the Schools' Task Group.	7 - 24
8. REVISED CONSTITUTION FOR SCHOOLS FORUM To consider and approve the revision of the Schools Forum constitution.	25 - 40